**Town of Sullivan**

**Board Meeting Minutes**

**January 8, 2019 at 7:30pm**

**Town Hall-N3866 West Street, Sullivan**

1. **Call to Order:** The meeting was called to order at 7:30pm by Chairman Norm Stoner
2. **Roll Call:** Supervisor Barry Boos and Tom Bauer were present.
3. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website and on the board at the Town Hall by Clerk, Dawn Lynn.
4. **Approval of Minutes:** A Motion was made by Supervisor Barry Boos and 2nd by Tom Bauer to approve minutes from the Regular December 2018 meeting as presented. ***Motion carried 3-0***
5. **Reports & Correspondence:**
6. **Treasurer’s Report:** Treasurer, Shirley Boos gave the report which included the payment of approved invoices. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Barry Boos and 2nd by Norm Stoner to approve the report and the payment of the bills. ***Motion carried 2-0***

 *Account Balance*

 *General Acct 102,024.01*

 *Money Market Acct .79*

 *Capital Expenditure 72,064.78*

 *Summer Hill Park Fund 4,586.49*

 *Tax Acct – Checking 1,853,723.32*

 *Cemetery Perpetual Care Savings 5,710.63*

 *Cemetery Savings 3,491.92*

 *Cemetery Perpetual Care CD 9,500.00*

 *Cemetery Savings Premier 8,800.00*

 *Cemetery Savings CD Associated 15,455.00*

 *Cemetery Saving CD Plot Sales 15,000.00*

1. **Fire District Report:** Fire Chief, Paul Goeglein said they had 5 calls last month. Three car accidents, 1 barn fire, and 1 mutual aid with the Village. There were 47 calls in 2018. Also our ISO rating is 7 out of 10 and we are very close to getting a 6 which may drop the insurance a small amount.
2. **Road Report:**  Chipping brush has been done. The salt shed has been filled. Damaged/old road signs are being replaced.
3. **Clerk Correspondence:** The new website provider is going to come in February to go over what they need to set up the new website.
4. **Chairman Correspondence:**

 **1).** We have been approved by the Lake Country Municipal Court. We need to decide whether we are going to adopt a citation schedule from them, or develop one of our own.

 **2).** The original plots for Fort Apache and Fort Thomas could not be found. The county was contacted and they stated the 40-year limitation is up for the public use, and therefore are able to be turned over to the Town. Our attorney will be contacted and papers will be drawn up.

 **3).** A letter was received from the state for our 2019 Road Aid.

1. **EMS Report:** None
2. **Planning Committee Report:** None
3. **New Business:**
4. **Rezoning/Land Division Request from Daniel Weidner for N4642 Highland Drive:** Bill Gaugert was there representing Daniel and after discussion, Barry Boos made a motion and Tom Bauer 2nd to approve his request. ***Motion carried 3-0***
5. **Consider adoption of Records Retention Schedule:** After discussion, Barry Boos made a motion and Tom Bauer 2nd to adopt the schedule. ***Motion carried 3-0***
6. **Consider Accounting Services contract renewal:** Tara will be coming in February to meet and close out the year. After reviewing the contract and discussion, Barry Boos made a motion and Tom Bauer 2nd to approve the new contract. ***Motion carried 3-0***
7. **Consider Assessor contract renewal:** A contract was NOT received from the Assessor by the meeting date. This will be put on the February agenda.
8. **Review performance of Advanced Disposal:** There was some discussion regarding the fact that when you call it now goes to a call center in Madison or Milwaukee. There have been a few complaints regarding missing pickup, however overall it was decided to continue using them.

1. **Old Business: NONE**
2. **Hearing from Citizens: NONE**
3. **Other Non-Action Items: NONE**
4. **Set next Town meeting:** February 2019 meeting will be held on Tuesday, February 5th at 7:30pm
5. **Adjourn:** Supervisor, Barry Boos made a motion to adjourn the meeting and Tom Bauer 2nd. ***Motion carried: 3-0***

 Respectfully Submitted, Dawn Lynn, Clerk