**Town of Sullivan**

**Board Meeting Minutes**

**August 7, 2018 at 7:30pm**

**Town Hall-N3866 West Street, Sullivan**

1. **Call to Order:** The meeting was called to order at 7:30pm by Chairman Norm Stoner
2. **Roll Call:** Supervisor Barry Boos and Tom Bauer were both present
3. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website and on the board at the Town Hall by Clerk, Dawn Lynn.
4. **Approval of Minutes:** A Motion was made by Supervisor Tom Bauer, and 2nd by Barry Boos to approve minutes from the Regular July 2018 meeting as presented. ***Motion carried 3-0***
5. **Reports & Correspondence:**
6. **Treasurer’s Report:** Treasurer, Shirley Boos gave the report which included the payment of approved invoices. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Tom Bauer and 2nd by Barry Boos to approve the report and the payment of the bills. ***Motion carried 3-0***

 *Account Balance*

 *General Acct 43,416.28*

 *Money Market Acct 194,112.51*

 *Capital Expenditure 75,960.04*

 *Summer Hill Park Fund 7,934.14*

 *Tax Acct – Checking 14,554.13*

 *Cemetery Perpetual Care Savings 5,609.49*

 *Cemetery Savings 3,010.99*

 *Cemetery Perpetual Care CD 9,500.00*

 *Cemetery Savings Premier 8,800.00*

 *Cemetery Savings CD Associated 15,455.00*

 *Cemetery Saving CD Plot Sales 15,000.00*

1. **Fire District Report:** Fire Chief, Paul Goeglein said there were 2 calls in July. He also mentioned that Hebron was having problems with their tornado siren and they are working on it. Paul said the Fire District is working on their budget.
2. **Road Report:**  The town tractor had a fire, and the repair bill was turned over to the insurance company. Rural Insurance said they would pay everything but 10% of the repair bill for the depreciation of parts. Roadside mowing and cemetery mowing has been done. The culvert on Hanson and Turner Road needs blacktop to patch it. Flex patching is done and chip sealing will be done soon. They are waiting on the county to get the paperwork done regarding the repairs on Hardscrabble Road using the remainder of our TRIP money.
3. **Clerk Correspondence:** Clerk received an email from Jefferson County Farm Bureau regarding an upcoming discussion called Focus on Agriculture. They asked to have the invitation shared with board members.
4. **Chairman Correspondence**
5. Final settlement was received from the dissolving of the Sullivan EMS. The money was put into the Capital Account.
6. Tuck pointing is complete on our building.
7. The attorney is working on finishing the paperwork on the sale of the Old Town Hall.
8. There was a complaint received from a new resident on Indian Point. They claim that people are parking on their property to get access to the bike path. They said there are signs stating that there is no parking but they are hard to read as they have faded. Norm asked Paul to go check them out and see if he can get new signs ordered.
9. A complaint was received from a resident regarding the condition of the Geiger property on Jefferson Street. Zoning and Health & Human Services were contacted. Building inspector, Greg Noll was called and said that unless the renters complain, he is not able to come into the house. He stated that the Town of Sullivan doesn’t have a Housing Ordinance for him to be able to handle it. Norm will check with Greg regarding the ordinance in question.
10. A citizen asked about the condition of a house on Bente Road. Zoning has been contacted because there are campers on the property.
11. A complaint was received from a resident regarding the condition of Boos Road. The complaint stated that it’s breaking up. Norm told the resident we would not be able to do any major repairs because our road budget is used up. However he told them we would see if we could do a small repair in the meantime.
12. **EMS Report:** Chief Bowman was not present to give his report to the board.
13. **Planning Committee Report:** John Kannard stated there was no Planning Committee meeting and nothing to report.
14. **New Business:**
15. **Consider appointing Helen Johnson as Election Worker:** Ruth Fraley stated that Helen Johnson, a Sullivan resident, is interested in becoming an election worker. Supervisor Tom Bauer made a motion, and Barry Boos 2nd to appoint her. ***Motion carried 3-0.***
16. **Discuss Class B license for potential new owner of Pickets (no action):** Joseph Igl has a signed offer to purchase Pickets on Main Street and would like to apply for a Class B license that would allow him to serve alcoholic beverages for people to consume on the property. He has talked to the WI Dept of Revenue as to what needs to be done to the building in order for this to be legal. The financing Joseph is getting is dependent on getting the Town to issue the Class B license. However the Town cannot actually issue the license until Joseph owns the property. *The board discussed it, and stated they would have no problem issuing the license, as long as the Town has another Class B license to give.* Clerk Dawn Lynn will check into this with the WI Dept of Revenue and the WTA to be sure we aren’t at our quota. A notice will be published in the newspaper of Joseph’s intent, and this will be put on September’s agenda to approve. No action taken at this time.
17. **Consider purchase of new Fire Department tanker:** Chief Paul Goeglein did research and got prices from 7 different manufacturers for a new tanker. The manufacturer they would prefer to go with is Midwest Fire out of Minnesota. They would be able to have it completed by April or May of 2019. It was discussed that the Fire Department would come up with the down payment in the approximate amount of $10,000 to get the project started. The town of Hebron and the Town of Sullivan would need to come up with the remainder by the time it is complete. After discussion, a motion was made by Supervisor Tom Bauer and 2nd by Norm Stoner to approve moving forward as long as the price doesn’t exceed $225,000. Supervisor, Barry Boos objected. ***Motion carried 2-1***
18. **Old Business: NONE**
19. **Hearing from Citizens**
20. Ron Bennett from Northwest Service offered his road-trimming services to the Town.
21. Someone from the Rome Raiders stated that there is a tree limb that’s laying on a power line. Paul said he would call WE Energies and see if they would take care of it since it’s their pole.
22. A resident on Hardscrabble wanted to know the status of the repair on that road. Norm stated we are waiting for the State to complete the paperwork so we can use the remained of our TRIP money to repair it.
23. **Other Non-Action Items: NONE**
24. **Set next Town meeting:** September 2018 meeting will be held on Wednesday, September 5 , 2018 at 7:30pm
25. **Adjourn:** Supervisor, Tom Bauer made a motion to adjourn the meeting. Barry Boos 2nd. ***Motion carried: 3-0***

 Respectfully Submitted, Dawn Lynn, Clerk