

**Town of Sullivan**  
**Board Meeting Minutes**  
**September 3, 2024 at 6:30pm**  
**Town Hall-N3866 West Street, Sullivan**

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Barry Boos
- II. **Roll Call:** Chairman Barry Boos, Supervisor John Kannard, Supervisor Paul Goeglein, Treasurer Stacy Riedl, and Clerk Dawn Bauer were present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, Town Facebook page, and on the board outside the Town Hall, by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Goeglein and 2<sup>nd</sup> by Supervisor Kannard to approve minutes from the Regular August meeting and special meeting on August 13th. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**
  - A. **Treasurer's Report:** Treasurer Stacy Riedl read the Treasurer's report. Monthly revenues and invoices were reviewed by the Board members. Stacy said she is going to talk to someone from Deluxe regarding taking tax payments online. She will report back next month. A motion was made by Supervisor Kannard and 2<sup>nd</sup> by Supervisor Goeglein to approve the report and payment of the bills. **MOTION CARRIED 3-0.**

Account Balances

(*021) General Acct	6,901.73
(*798) Tax Income Acct	258,296.56
(*315) Capital Expenditure	115,020.50
(*937) Park Fund	8,309.69
(*541) Tax Collections Acct	1,040.12
(*912) Cemetery Perpetual Care	27,895.77
Cemetery CD #695 (5.05% 1/27/25)	9,633.68
Cemetery CD #495 (5.00% 9/26/24)	16,171.81
Cemetery CD #975 (5.05% 10/9/24)	10,388.55
General CD #591 (4.90% 2/4/25)	25,000.00
General CD #599 (4.90% 2/4/25)	25,000.00
General CD #607 (4.90% 2/4/25)	25,000.00
General CD #615 (4.90% 2/4/25)	25,000.00

**B. Fire District Report:** No one was present to give a report.

**C. Road Report:**

- 1) Denny said a lot of ditching is being done on Boos Lane. The water is eroding the pavement and it's starting to break up.
- 2) The DOT inspection for the plow trucks is scheduled for September 17<sup>th</sup>.
- 3) Richter Heating/Cooling will be coming in next week to go over the boilers and make sure they're ready for the winter.
- 4) Grades were shot by Denny and Kent Hoffman using a transit that Kent borrowed, over the ditch by Izzy and Sarah Ocegüera's house. Its about 19" of fall from the inlet culvert to the exit culvert. It's 75 yards long and they believe they have done what they could to allow proper drainage.

**D. Clerk Correspondence:**

- 1) Clerk Bauer received a phone call from a resident on Hardscrabble about their neighbors' dogs barking all hours of the night. Ken Ullman was there to give the Board more information. Supervisor Kannard said that a Conditional Use permit was issued in 1990 to allow them up to 12 dogs.
- 2) The election workers had asked if it was possible to have the election in November in the gym to allow for more room. Chairman Boos said he talked to Chief Inspector Ruth Fraley, and they didn't feel like changing locations on such a big election was a good idea. There were also concerns about security in such a big space.

**E. Chairman Correspondence:**

- 1) Chairman Boos said he's gotten several calls about residents wanting fire permits. He said the Town doesn't issue permits for that.

**F. EMS Report:** Chief Brad Bowen was not present to give a report.

- G. Cemetery:** Sexton Kent Hoffman said the Cemetery Board talked and they would like to recommend Randy Rammelt take over as Sexton. This will be put on the agenda for October's meeting to vote on.

**VI. Hearing from Citizens:**

- A. Ken Ullman from N2719 Hardscrabble stated that his neighbor at N2573 has several dogs that bark a lot from 10pm until 3am most nights. His wife has taken pictures and there is close to 15 or more dogs there. Chairman Boos said that Treasurer Riedl is in charge of issuing dog licenses and will check to see if they have dogs licensed, and said Clerk Bauer can send a letter to the resident as a warning for the noise.
- B. Doug Pisarek from W2055 Summer Hill Drive said that he moved in last year, and wants to know who is responsible for maintaining the easement. He said his backyard gets flooded often. He said he noticed that Ryan Ley put a culvert over the easement and believes it's about a 12" pipe. He feels the culvert pipe is too high and is also not big enough to let the water drain properly. Kent Hoffman said he shot some grades and showed the Board a chart that shows the water actually has to go uphill for about 40 feet before it starts to go down. He said for about 25 years the sediment has been flowing into the culvert and has been building up. Chairman Boos said he will have the Board and Denny look into the options we have to fix it.

**VII. New Business:**

- A. **Discussion & possible approval of rezone request from Richard & Janice Flees at N4438 County Road P:** The Flees' had a representative explain to the Board what they want to do with the parcel. After discussion, and recommendation from our Planning Committee, Supervisor Goeglein made a motion and Chairman Boos 2<sup>nd</sup> to approve the rezone request. Supervisor Kannard was the surveyor so he abstained. **MOTION CARRIED 2-0**
- B. **Discussion & possible approval of rezone request from Kenneth & Christine Thomas at N2860 Hardscrabble Road:** After discussion and recommendation from our Planning Committee, Supervisor Goeglein made a motion and Chairman Boos 2<sup>nd</sup> to approve the rezone request. Supervisor Kannard was the surveyor so he abstained. **MOTION CARRIED 2-0**
- C. **Discussion & possible action on selecting a company to do our Dam Inspection:** There were three companies that gave quotes, and after discussion, Supervisor Kannard made a motion and Supervisor Goeglein 2<sup>nd</sup> to select Collins Engineering who quoted \$2500.00. **MOTION CARRIED 3-0**
- D. **Discussion & possible amendment to Utilities Permit application:** Chairman Boos said WE Energies applied for a Utilities permit and questioned the 5-year warranty requirement. He feels the 5-years was too long and feels that it should be lowered to 1 year. Supervisor Kannard said that the 5-year warranty is used by other Municipalities like Madison. He made a motion to change it to a 3-year warranty. Supervisor Goeglein made a motion to change it to a 1-year warranty. Chairman Boos 2<sup>nd</sup> Supervisor Goeglein's motion to change it to a 1-year warranty. **MOTION CARRIED 2-1**

**VIII. Old Business:**

- A. **Discussion & possible action on purchasing wheel loader:** Denny said he got a price on a used wheel loader and gave the Board the information about it. It was used by a Town in Northern Wisconsin and has a plow on it. Denny said if they want to see it, he will arrange to have it brought down. Supervisor Goeglein said for \$50,000 more money, we could get a brand new one with a warranty. Chairman Boos said to put it on the agenda for next month to see if there's any updates.
- B. **Discussion & possible action regarding the driveway at McLeary Cemetery:** Supervisor Goeglein said he is waiting for Greg at the County to get back to him about using the \$12,700 we have left in the Highway Account with them.

**IX. Non-Action Items: NONE**

**X. Set next Town meeting:** the October meeting will be on Tuesday, October 1<sup>st</sup> at 6:30pm

**XI. Adjourn:** Supervisor Kannard made a motion and Supervisor Goeglein 2<sup>nd</sup> to adjourn at 7:22pm **MOTION CARRIED 3-0**

Respectfully Submitted, Dawn Bauer, Clerk