

Town of Sullivan
Board Meeting Minutes
October 1, 2024 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Barry Boos
- II. **Roll Call:** Chairman Barry Boos, Supervisor John Kannard, Supervisor Paul Goeglein, Treasurer Stacy Riedl, and Clerk Dawn Bauer were present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, Town Facebook page, and on the board outside the Town Hall, by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Goeglein and 2nd by Supervisor Kannard to approve minutes from the Regular September meeting. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**

- A. **Treasurer's Report:** Treasurer Stacy Riedl read the Treasurer's report. Monthly revenues and invoices were reviewed by the Board members. Stacy said she is working on getting the online payment set up for tax season. A motion was made by Supervisor Kannard and 2nd by Supervisor Goeglein to approve the report and payment of the bills. **MOTION CARRIED 3-0.**

Account Balances

(*021) General Acct	78,692.55
(*798) Tax Income Acct	108,332.76
(*315) Capital Expenditure	115,038.15
(*937) Park Fund	8,310.01
(*541) Tax Collections Acct	1,040.14
(*912) Cemetery Perpetual Care	27,895.77
Cemetery CD #695 (5.05% 1/27/25)	9,633.68
Cemetery CD #495 (5.00% 9/26/24)	16,321.92
Cemetery CD #975 (5.05% 10/9/24)	10,388.55
General CD #591 (4.90% 2/4/25)	25,000.00
General CD #599 (4.90% 2/4/25)	25,000.00
General CD #607 (4.90% 2/4/25)	25,000.00
General CD #615 (4.90% 2/4/25)	25,000.00

- B. **Fire District Report:** No one was present to give a report.

- C. **Road Report:**

- 1) Denny said there was a lot of ditching done.
 - 2) Dam Inspector contacted Denny and it will be scheduled by the end of the year.
 - 3) There is a wheel loader at McCoy that will be coming back from Truck Country and it would have low hours. Chairman Boos said this will be discussed at the next Budget Workshop.
 - 4) Tom Marks, our Building Inspector reached out and suggested that the Town should make it mandatory that all new constructions have a back-flow preventer installed. Supervisor Goeglein stated that he believes all new constructions already require this, but said it is the responsibility of the homeowner to have it installed.
 - 5) Plow truck DOT inspections are completed. They will go over the other trucks put together and ready for the snow.
 - 6) Roadside mowing is being done. Pothole patching is being done.
 - 7) There was work done at the end of Bente Road by the bridge due to the erosion.
 - 8) The boiler inspection from the State, there were two items they suggested needed to be fixed. Richter Heating came in and fixed those, and while he was there, he suggested getting another boiler since we only have 1 working right now. Denny had a quote for a new one and Chairman Boos said it could be brought up during Budget discussions.

- D. **Clerk Correspondence:**

- 1) Clerk Bauer got an estimate from the DOT regarding Transportation Aid. It is estimated to be about \$109,000.
 - 2) A 2nd notice of Ordinance Violation was given to the Snyders on Rome Road regarding the junk/salvageable material still remaining on their property. They have until October 16th to correct this violation. Denny said that they have been bringing things to the Recycling Center.

E. Chairman Correspondence:

- 1) Chairman Boos said he went several times to Hardscrabble Road where the complaint of barking dogs was, and he did observe/hear them barking continuously. He gave him a call, and the owner said he will work on keeping them quiet going forward.
- 2) October 16th the Village of Sullivan is having a Budget Meeting for their fire department and Chairman Boos and Supervisor Kannard will be attending.

F. EMS Report: Chief Brad Bowen was not present to give a report. He emailed the report to the Board to look at.

G. Cemetery: Sexton Kent Hoffman said he has nothing new besides what's on the agenda later on.

VI. Hearing from Citizens:

- A. Doug Pisarek from Summer Hill subdivision wanted to know if there were any updates on the culvert/drainage situation. He wants to know who is responsible for fixing the issues of flooding. Chairman Boos stated that ultimately, it's the homeowner that needs to repair it. He stated the Town has the "right" to repair it but does not have the obligation to, and if they do, they would have to split the cost between all the other residents in that subdivision. There was talk about the fact that it wasn't put in right to begin with. There was talk about the homeowners garage that was put up without building permits, and was put it at the grade it was at, which was too low, and then they had to put a culvert in. There was talk about the culvert being too high and that's why the waters not flowing. Ultimately, the Board needs to decide whether they're going to leave it up to the citizens to handle, or if they want to get involved and then possibly charge the other subdivision residents. Chairman Boos said he will set up a meeting with the Board, the homeowners, and Denny and take a look at what can be done.
- B. Izzy Ocegüera on Jefferson St. said that the house to the North of his that has a very overgrown lawn/yard. He wondered if there was something that could be done by the Town or County. The property is an eye sore, and the owners actually don't live in it. Chairman Boos said there is a Noxious Weed ordinance that may apply, and he said he will try to contact them. The other thing Izzy wanted to discuss was the ditch next to his house. He has tried to clean it out several times in order to keep the water flowing. Chairman Boos said that when they set the meeting to look at the culvert in Summer Hill, they will take a look at his ditch also.
- C. Erica Wieting on County Road F does home-schooling, and asked if the Board would mind if she brought some of the kids to use the gym if it's not good weather outside. It would only be 7-10 kids and would only be once every other week from 10-12. Chairman Boos agreed that they could use the gym or maybe the meeting room. He told her to contact the Clerk and set up days/times if they need it.

VII. New Business:

- A. **Discussion & possible approval of rezone request from Mary Burke at N3981 County Road E:** Supervisor Kannard and Chairman Boos said this came in front of the Planning Committee and they didn't see any problems with it. Supervisor Goeglein made a motion and Chairman Boos 2nd to accept the rezone. Supervisor Kannard abstained because he was the surveyor. **MOTION CARRIED 2-0**
- B. **Discussion & possible approval of Utilities permits from WE Energies for Froelich Road and Hanson Road:** Supervisor Kannard made a motion and Supervisor Goeglein 2nd to approve both of the permits for WE Energies. **MOTION CARRIED 3-0**
- C. **Nomination & possible appointment of a new Cemetery Sexton:** Kent Hoffman, current sexton, said the Cemetery Committee chose to nominate Randy Rammelt. Randy accepted nomination. Supervisor Kannard made a motion and Supervisor Goeglein 2nd to appoint Randy Rammelt as the Town's Cemetery Sexton. **MOTION CARRIED 3-0**
- D. **Discussion & possible approval of Resolution 09-24 to authorize Clerk to select and employ tabulators to assist with counting ballots after the polls close.** Chief Inspector, Ruth Fraley said she has 2-3 people that would be available to come and count in the evening. Chairman Boos, read the resolution, Supervisor Goeglein made a motion and Supervisor Kannard 2nd to approve the Resolution. **MOTION CARRIED 3-0**
- E. **Discussion & possible action on replacing boiler #2:** This was discussed in the Road Report and will be discussed further at the next Budget workshop.
- F. **Set first Budget Workshop date:** It was decided to hold the first budget workshop on Monday, October 14th at 6pm.

VIII. Old Business:

- A. Discussion & possible action on designating remainder of County Hwy funds:** After discussion, it was decided that the remainder of the funds will be used on replacing the culvert on Froelich Road. It will be approximately \$10,700 to repair. Supervisor Kannard made a motion and Chairman Boos 2nd to use the remaining money for the culvert on Froelich Road. ***MOTION CARRIED 3-0***
- B. Discussion & possible action on purchasing a wheel loader:** Denny said he is waiting to hear back from McCoy for prices on a used one.
- C. Discussion & possible action regarding the driveway at McLeary cemetery:** this was discussed earlier and it was decided that they wait to do any repairs on this.

IX. Non-Action Items: Kent Hoffman on behalf of the Rome Raiders said that they are going to cut down some trees that are dying or damaged.

X. Set next Town meeting: the November meeting will be on Wednesday, November 6th at 6:30pm

XI. Adjourn: Supervisor Goeglein made a motion and Supervisor Kannard 2nd to adjourn at 7:30pm ***MOTION CARRIED 3-0***

Respectfully Submitted, Dawn Bauer, Clerk