

Town of Sullivan
Board Meeting Minutes
November 6, 2024 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Barry Boos
- II. **Roll Call:** Chairman Barry Boos, Supervisor John Kannard, Supervisor Paul Goeglein, Treasurer Stacy Riedl, and Clerk Dawn Bauer were present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, Town Facebook page, and on the board outside the Town Hall, by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Goeglein and 2nd by Supervisor Kannard to approve minutes from the Regular October meeting. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**

- A. **Treasurer's Report:** Treasurer Stacy Riedl read the Treasurer's report. Monthly revenues and invoices were reviewed by the Board members. A motion was made by Supervisor Goeglein and 2nd by Supervisor Kannard to approve the report and payment of the bills. **MOTION CARRIED 3-0.**

Account Balances

(*021) General Acct	30,580.04
(*798) Tax Income Acct	98,345.48
(*315) Capital Expenditure	115,055.80
(*937) Park Fund	8,310.33
(*541) Tax Collections Acct	1,040.16
(*912) Cemetery Perpetual Care	27,897.88
Cemetery CD #695 (4.90% 1/27/25)	9,633.68
Cemetery CD #495 (4.46% 3/5/25)	16,321.92
Cemetery CD #975 (4.46% 3/24/25)	10,483.58
General CD #591 (4.90% 2/4/25)	25,000.00
General CD #599 (4.90% 2/4/25)	25,000.00
General CD #607 (4.90% 2/4/25)	25,000.00
General CD #615 (4.90% 2/4/25)	25,000.00

- B. **Fire District Report:** No one was present to give a report.

- C. **Road Report:**

- 1) Denny wanted to propose to the Board that the funds left in the County Road fund should be used on some overhead tree trimming on Hardscrabble Road near Herr and Northey.
 - 2) They have been inspecting culverts to make sure that they are clear.
 - 3) The roadside mowing is done but there are a few spots they need to clean up using the skid steer and side mower.
 - 4) Jelly's market has been using our leftover mulch.
 - 5) Snowplow trucks are ready to go for the first snow.
 - 6) Denny found a bulb at Menards that will fit the Christmas decorations. Clerk Bauer will look on Amazon to see if they have them and how much they are.

- D. **Clerk Correspondence:**

- 1) Clerk Bauer got something from the Division of Transportation regarding the Staude Road bridge project. It said it was approved and has the cost breakdown.
 - 2) Two emails were received regarding speed limits. One on North Water Street, and one near Highland Drive. Chairman Boos said that the Town would have to do a speed study and it would take a long time. Denny suggested that he place a 25MPH sign on Water Street.

- E. **Chairman Correspondence:**

- 1) Chairman Boos said he only had a few people asking about the construction around town.

- F. **EMS Report:** Chief Brad Bowen was not present to give a report.

- G. **Cemetery:** Sexton Kent Hoffman said he would do the report this month, and then Randy Rammelt will take over in December. He said there were 2 burials and Randy helped mark one of the gravesites.

VI. Hearing from Citizens:

- A. Kent Hoffman, on behalf of the Rome Raiders: the roofer finished and turned in a bill. New security lights were put in. Trees were planted.
- B. Doug and Brandon on Summer Hill Drive, regarding the easement/draining issue. Chairman Boos said the Board members looked at it, and decided we would need to get an excavator in there to get it close to how it was originally. He contact Jaeckel Bros and is waiting for them to give him an idea what to do and the price.
- C. Brandon asked about the Transfer site hours because he works later. Denny told him to give him a call and he can unlock it for him after hours.
- D. Randy from the Mill: He said he would like to put in some windows and will pay for them himself. Supervisor Goegelin made a motion and Supervisor Kannard 2nd to approve this.
MOTION CARRIED 3-0

VII. New Business:

- A. **Discussion & possible approval of request from Michael Brinkmann to allow a storage structure at N4209 Pioneer Drive:** This needs to go in front of the Planning Committee before the Town Board, so Mike was contacted and will get on their agenda first, then come back to the Town.
- B. **Discussion & possible approval of Contract with Jefferson County Humane Society:** After discussion, Supervisor Kannard made a motion and Supervisor Goeglein 2nd to approve the contract. ***MOTION CARRIED 3-0***
- C. **Discussion & possible action on request from AF Luebke on Water Street:** Mr. Luebke stated that he has two properties, and East Water Street splits them. He is asking that we vacate that part of the street (167 feet) so that his properties are together. After discussion, the Board said they had no problem with it, and Chairman Boos asked Clerk Bauer to contact our attorney to find out what the procedure is, and who needs to start the process.

VIII. Old Business:

- A. Another Budget workshop will be set for Monday, November 11th at 6pm after the Sanitary District Meeting.
- B. Supervisor Goeglein suggested that the Town purchase a laser leveling kit for shooting grades. He had two different ones and said Denny could decide which one to get on Amazon. Supervisor Goeglein made a motion and Supervisor Kannard 2nd to allow Denny to purchase one. ***MOTION CARRIED 3-0***

IX. Non-Action Items: None

X. Set next Town meeting: the December meeting will be on Tuesday, December 3rd at 6:30pm

XI. Adjourn: Supervisor Kannard made a motion and Supervisor Goeglein 2nd to adjourn at 6:58pm ***MOTION CARRIED 3-0***

Respectfully Submitted, Dawn Bauer, Clerk