

Town of Sullivan
Board Meeting Minutes
January 7, 2025 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Barry Boos
- II. **Roll Call:** Chairman Barry Boos, Supervisor John Kannard, Supervisor Paul Goeglein, Treasurer Stacy Riedl, and Clerk Dawn Bauer were present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, and on the board outside the Town Hall, by Clerk Dawn Bauer. Town resident Charlene Bliss Beyer stated that the agenda was NOT posted 24 hours ahead of time, and Clerk Bauer corrected her stating that the agenda was linked to the calendar item that was posted on January 3, 2025.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Goeglein and 2nd by Supervisor Kannard to approve minutes from the Public Budget Hearing, Special Meeting of Town Electors, Regular December meeting, and Special Meeting on December 16th. **MOTION CARRIED 3-0**
- V. **Special Guests:** Two deputies from the Jefferson County Sheriff's Department were present to ask if any residents had questions or concerns about anything in the Township. No one had anything to ask them.
- VI. **Reports & Correspondence:**
 - A. **Treasurer's Report:** Treasurer Stacy Riedl read the Treasurer's report. Monthly revenues and invoices were reviewed by the Board members. A motion was made by Supervisor Goeglein and 2nd by Supervisor Kannard to approve the report and payment of the bills. **MOTION CARRIED 3-0.**

Account Balances

(*021) General Acct	5,716.50
(*798) Tax Income Acct	2,434,244.31
(*315) Capital Expenditure	115,095.53
(*937) Park Fund	8,311.05
(*541) Tax Collections Acct	18,302.28
(*912) Cemetery Perpetual Care	28,047.88
Cemetery CD #695 (4.90% 1/27/25)	9,750.48
Cemetery CD #495 (4.46% 3/5/25)	16,503.59
Cemetery CD #975 (4.46% 3/24/25)	10,483.58
General CD #591 (4.90% 2/4/25)	25,303.10
General CD #599 (4.90% 2/4/25)	25,303.10
General CD #607 (4.90% 2/4/25)	25,303.10
General CD #615 (4.90% 2/4/25)	25,303.10

- B. **Fire District Report:** Chief Adam Werni was present and stated in 2024 there were 71 calls that they responded to. 24 were EMS and the rest were fire/accident calls. They applied for a Grant for a new Fire Engine to replace the 1999 one they currently have.

C. Road Report:

- 1) Denny reported that the 2008 International Truck had some problems with the hydraulic pump last month, and this month during a snow event they discovered a problem with the MC270 controller that was installed 17 years ago. Monroe Truck explained that the controller/parts are obsolete. The truck can be used for plowing, but cannot be used for salting. The controller that they would replace it with would be a 3100 unit. He will get prices for it.
- 2) Tree cutting was done on Froelich, Hanson, Cushman, and Staude Roads with overhead tree cutting on Hardscrabble.
- 3) New cutting edge was installed on the Mack Truck
- 4) Feb/March the salt shed will be inspected by the State.

D. Clerk Correspondence:

- 1) Clerk Bauer said she got an email from Helenville Rebels asking if they can use the gym for random baseball practice. The Board said to charge them the same as last year as long as they coordinate with the Rome Raiders.
- 2) Bug Tussel had a utility permit approved and they need to still do splicing, so they wanted to know if they need to extend the permit. The Board said they can just complete what they need to under the same permit.

E. Chairman Correspondence:

- 1) Chairman Boos got the WTA magazine and they mentioned an Innovation Grant that Towns can apply for. Chairman Boos will look into it.

F. EMS Report: No one was present to give a report

G. Cemetery Report: Chairman Boos asked Supervisor Kannard if everything has been completed with the Crowder Cemetery in regards to resurveying it. Supervisor Kannard stated that the church's lawyer has a deed needs to be signed. Chairman Boos will reach out to the Church to discuss.

VII. Hearing from Citizens:

- A.** Ryan Ley at W2076 Summer Hill Drive stated that he heard his ditch/culvert has been discussed and he was questioning why no one from the Town or the Town Board has come to discuss it with him personally. He mentioned that he discussed it with another neighbor and said in the Spring he would work with the neighbors/Town to fix it. He also mentioned that he has access to equipment to use. Another issue that he asked about was the fact that someone stated that he never took out a building permit for his garage and Ryan said he in fact did take a permit out in 2003. Grades were shot by Kent Hoffman at the culverts and Ryan asked to see those numbers as well.
- B.** Charlene Bliss Beyer from W2073 Autumns Rest Court stated that there were 2 Budget Workshops that weren't noticed and had no agenda (Clerk Bauer stated they were listed on the website under "Notices"). Charlene said that the Levy letter sent from the Sanitary District to the Town to put on taxes was "illegal". She feels that the citizens did not get the notice for the Town Electors meeting 15 days ahead of time in December. Clerk Bauer corrected her stating that it was posted in "3 public places, and on the Town's Website 15 days before the meeting". Charlene stated that "no one approved the Budget, Levy, or authorized raises", however Clerk Bauer stated that there were 4 Town Electors present that voted to approve those items. Charlene stated that the Type A Notice for the Spring Election was not noticed, however Clerk Bauer stated it was on the board outside the Town Hall and in 3 public places around Town.

VIII. New Business:

- A. Discussion & possible approval of Conditional Use Request from Michael Brinkmann to allow storage structure at N4209 Pioneer Drive:** This came before the Planning Committee and they recommended approval. Supervisor Kannard made a motion and Supervisor Goeglein 2nd to approve it. *MOTION CARRIED 3-0*
- B. Discussion & possible approval of rezone request from Bark River Campground:** This was also on the Planning Committee agenda and they recommend approval. There is a small area that they want to get rezoned for privacy. Supervisor Goeglein made a motion and Chairman Boos 2nd to approve the rezone. *MOTION CARRIED 3-0*
- C. Discussion regarding cleaning at the Fire Station:** Since nothing has every been written, there was a question as to what the Town Employees need to clean at the Town-owned building. After discussion, it was decided that if there is snow, they employees will do the best they can to plow, and if they have extra time, they can shovel the sidewalks. Also, the bathrooms need to be cleaned and the floor can be vacuumed.
- D. Discussion & possible approval of new water pump at Fire Station:** Chief Werni stated that everything has been approved, and the Town was going to pay \$5000 and the Fire Department and donations will pay for the rest. Chief Werni asked about the Town paying for the electrical since it's a Town-owned building. Denny said the estimate was about \$1600 to do it. Supervisor Goeglein made a motion and Supervisor Kannard 2nd to approve the bid from Isacson Electric. *MOTION CARRIED 3-0*
- E. Discussion about Salt Shed Roof:** This will be moved to an agenda after the inspection happens.
- F. Discussion & possible approval of making a donation to the 2025 Clean Sweep Program:** After discussion, Supervisor Kannard made a motion and Supervisor Goeglein 2nd to approve the same amount as we donated last year. *MOTION CARRIED 3-0*

IX. Old Business:

- A. Supervisor Goeglein talked to the County regarding using the Truck wash for our plow trucks. It's \$10 per truck and they bill quarterly. There is a card we are issued and they have a card reader when they come. Supervisor Kannard made a motion and Chairman Boos 2nd to approve going 1-2 times per month. **MOTION CARRIED 3-0**

- B. Supervisor Goeglein wanted to know how much we agreed to pay towards the Historical Society roof. Clerk Bauer will look back in the minutes to see what the amount was. This will be put on the February agenda to discuss.

X. Non-Action Items: None

XI. Set next Town meeting: the February meeting will be Tuesday, February 4th at 6:30pm.

XII. Adjourn: Supervisor Goeglein made a motion and Supervisor Kannard 2nd to adjourn at 7:20pm **MOTION CARRIED 3-0**

Respectfully Submitted, Dawn Bauer, Clerk