

**Town of Sullivan
Board Meeting Minutes
February 4, 2025 at 6:30pm
Town Hall-N3866 West Street, Sullivan**

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Barry Boos
- II. **Roll Call:** Chairman Barry Boos, Supervisor John Kannard, Supervisor Paul Goeglein, Treasurer Stacy Riedl, and Clerk Dawn Bauer were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, and on the board outside the Town Hall, by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Kannard and 2nd by Supervisor Goeglein to approve minutes from the Regular January meeting. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**
 - A. **Treasurer's Report:** Treasurer Stacy Riedl read the Treasurer's report. She said there was about \$3.4M collected in taxes, and about \$45K of that was from the new online payment system. She also stated that she replied to one Open Records Request from a citizen. The monthly revenues and invoices were reviewed by the Board members. A motion was made by Supervisor Goeglein and 2nd by Supervisor Kannard to approve the report and payment of the bills. **MOTION CARRIED 3-0.**

<u>Account Balances</u>	
(*021) General Acct	71,804.50
(*798) Tax Income Acct	1,108,769.06
(*315) Capital Expenditure	115,113.19
(*937) Park Fund	8,311.37
(*541) Tax Collections Acct	6,653.00
(*912) Cemetery Perpetual Care	28,050.00
Cemetery CD #695 (4.07% 7/8/25)	9,837.85
Cemetery CD #495 (4.46% 3/5/25)	16,503.59
Cemetery CD #975 (4.46% 3/24/25)	10,601.60
General CD #591 (4.90% 2/4/25)	25,303.10
General CD #599 (4.90% 2/4/25)	25,303.10
General CD #607 (4.90% 2/4/25)	25,303.10
General CD #615 (4.90% 2/4/25)	25,303.10

- B. **Fire District Report:** Chief Adam Werni was not present to give a report.
- C. **Road Report:**
 - 1) Denny said he and Barry will be having a Zoom meeting on Friday to discuss the Staude Road bridge project.
 - 2) There were a few snow/ice events this month.
 - 3) Denny got pricing on repairing the International Truck from one vendor to upgrade the controller. He is waiting to hear back from Monroe.
 - 4) There's an inspection coming soon for the salt shed. They are trying to use up as much sand as they can to clear out the one side so they can get a scissor lift in there to work on the building roof.
 - 5) The furnace at the Fire Department was serviced and is working well. Regarding the cleaning that was discussed last month, all of the windows have been washed, the kitchen has been thoroughly cleaned, and the floors washed several times.
 - 6) They have done some tree work on Indian Point Road.
 - 7) The women's toilet and stall will hopefully be done by the election. A new sink has been ordered with a bigger countertop.
- D. **Clerk Correspondence:**
 - 1) Clerk Bauer said the assessors started on the 22nd and said it would take about 3 weeks. There have been no complaints reported from residents.
 - 2) District meetings are coming up which include Board of Review training. This is required by one member of the BOR, and the Clerk must be re-certified every year.
 - 3) The County sent a memo about an EMS workgroup and asked if anyone wants to be on the committee where they have 3 open spots.

- 4) A resident sent an email about their neighbors' dogs barking, but wanted to remain anonymous and therefore didn't want to give their address.
- 5) There will be a meeting put on by the Zoning Department at the County and the Clerk's are invited to attend.

E. Chairman Correspondence:

- 1) Chairman Boos read the report from Western Lakes Chief, Brad Bowen who was unable to attend. The report included an incident that occurred in the middle of the night at the Sullivan Station where someone attempted to break into the employees' vehicles. They called the Sheriff, who came out and reported no damage to the vehicles, and will be looking further into the reports.

F. Cemetery Report: Chairman Boos asked Supervisor Kannard if everything has been completed with the Crowder Cemetery in regards to resurveying it. Supervisor Kannard stated that the church's lawyer has a deed needs to be signed. Chairman Boos will reach out to the Church to discuss.

VI. Hearing from Citizens: NONE

VII. New Business:

- A. Discussion & possible approval of rezone request by Eric Gustafson at N2874 Roger Road/Nature's Villa:** Eric was present and explained his intentions to the Board. The Planning Committee heard this and recommended approval. After discussion, Supervisor Goeglein made a motion and Chairman Boos 2nd to approve the rezone request. Supervisor Kannard abstained, as he was the surveyor. ***MOTION CARRIED 2-0***
- B. Discussion & possible approval of rezone request from Barry & Pauline Stephan near N4062 County Road E:** Barry Stephan explained his intentions and after discussion, Supervisor Goeglein made a motion and Chairman Boos 2nd to approve the rezone request. Supervisor Kannard abstained, as he was the surveyor. ***MOTION CARRIED 2-0***
- C. Discussion & possible approval of Permit from WE Energies at N3205 Rome OakHill Road for new and upgraded service:** After discussion, Supervisor Kannard made a motion, and Supervisor Goeglein 2nd to approve the Utilities Permit. ***MOTION CARRIED 3-0***
- D. Discussion & possible approval of Ordinance #02-2025 which adds a revision to current Building Codes to include campgrounds:** After discussion, Supervisor Kannard made a motion, and Supervisor Goeglein 2nd to approve the Ordinance revision. ***MOTION CARRIED 3-0***
- E. Discussion & possible approval of text amendment to the Jefferson County Zoning Ordinance to allow regulations for Solar Development:** Supervisor Kannard suggested that this be discussed and brought before the Planning Committee before the Town votes on it. Therefore, it will be tabled, and put on the next Planning Committee agenda.

VIII. Old Business:

- A. Discussion & Possible action on new roof for Historical Society:** Dale Tietz from the Historical Society was unable to attend, and therefore this will be tabled until March meeting to discuss.

IX. Non-Action Items: None

X. Set next Town meeting: the March meeting will be Tuesday, March 4th at 6:30pm.

XI. Adjourn: Supervisor Goeglein made a motion and Supervisor Kannard 2nd to adjourn at 6:57 pm ***MOTION CARRIED 3-0***

Respectfully Submitted, Dawn Bauer, Clerk